

BURTON AGNES PARISH COUNCIL

COMMUNITY GRANTS APPLICATION FORM

(For application up to £1,000)

Burton Agnes Parish Council sets aside a limited amount of money from its budget for making grants to village organisations for activities and projects of benefit to the residents of the parish of Burton Agnes.

We want to make sure the money is used in the best possible way on behalf of the residents who have contributed the money through their council tax

Please provide the information requested below to enable us to do this. You should submit the application at least eight weeks before you require the funding.

YOUR ORGANISATION

Organisation Name: St. Martin Church, Burton Agnes.
Contact Person Name: Rev. Maxine Waller
Position/Role: Rector.
Organisation Address: The Rectory, Rudston Road,
Burton Agnes. YO25 4NE.
Organisation Telephone: 07737816894
Organisation Email: rev.maxinewaller@gmail.com
Organisation Website:

ORGANISATION TYPE: Please select the option that best describes your organisation.

Club or Society ☐ Voluntary
Body ☐
Charitable Body ☒ Not-for-profit ☐

When was your organisation established? 627 AD.

Are you a subsidiary of a larger organisation?

Yes ☒ No ☐

If you selected "yes" please state name of larger organisation: Church of England
Diocese of York.

What are the aims of your organisation? Religious (Anglican).

What are its main activities? *Services. Weddings, Baptisms, Funerals. Pastoral Care.*

Which of the following does your organisation have (select as appropriate)?

Constitution	☐		
Institution	☐		
Audited Accounts	☐	☒	Non-
Health and Safety Policy	☒	☒	Equal
Opportunities Policy	☒	☒	DBS
Safeguarding Checks	☒	☒	

If you selected "insurance", please state type of policy held:

Do the organisation have a bank account?

No ☐ Yes ☒

How old is your organisation? Less than two years ☐ More than two years ☒

If you select this option, you must include your most recent audited accounts with your application.

Please complete the below details based on the last financial year:

Total Income	£	<i>3681.30</i>
Less Total Annual Expenditure	£	<i>21000.81</i>
Surplus/Loss	£	
Savings (cash, reserves, investments)	£	<i>146,996.79.</i>

YOUR PROJECT/ACTIVITY

For what purpose will the grant be used? *Churchyard and graveyard extension*

What will be the benefit to the residents of the parish of *Safe access to church and graves in grave yard extension*

How much will this activity/project cost? (You may be asked for quotes/estimates)

£ 2000.00 approx.

How much are you requesting from the Parish Council?

£ 1000.00

When will the grant be required?

A.S.A.P.

List other sources of funding applied for towards this activity/project:

Provide details of funds already secured, and those applied for but not yet secured:

Please include any other supporting document, e.g. plans, quotes, photos that you wish to provide

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed Rev. Maxine Warren Date 12/6/2026

Please return the completed form with supporting documents to:

burtanagnesclerk@gmail.com

SUPPORTING DOCUMENTS AND CHECKLIST

Application Form

Have you answered all sections?

Yes ☐ No ☐

Have all signatures been completed:

Yes ☐ No ☐

Supporting Documents – If you selected yes against the documents listed above, you must include copies with your application.

Are all documents included?

Yes

Date: 16/01/2026
Time: 14:03:04

Burton Agnes Parochial Church Council

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From Month 1, January 2025
To: Month 12, December 2025
Chart of Accounts:

Profit and Loss (Monthly Breakdown)

Chart of Accounts:					Parish return [PARTIAL]								Return of Parish Finance info 2025		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals		
Incoming resources															
2 Other planned giving	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	2. Planned giving	
3 Collection monies	0.00	0.00	0.00	0.00	175.65	71.00	56.19	62.77	30.00	98.50	0.00	0.00	494.11		
3 Morning prayer collections	42.50	33.00	53.70	38.00	0.00	0.00	0.00	49.80	0.00	0.00	0.00	0.00	217.00	3. Collections at services	
4 Box money	0.00	0.00	13.66	157.19	151.64	0.00	310.53	90.28	74.66	0.00	0.00	0.00	797.96	4. All other giving and voluntary receipts	
9 Gross Income from fundraising	0.00	0.00	251.00	0.00	761.00	0.00	272.00	0.00	0.00	0.00	0.00	0.00	1284.00	9. Fundraising activities (gross proceeds)	
10 Dividends, interest, property income	0.00	0.00	0.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.98	10. Dividends, interest, income from property etc.	
11 Funeral fees	0.00	0.00	0.00	609.00	0.00	0.00	246.00	0.00	0.00	0.00	0.00	0.00	410.00	11. Fees retained by PCC (weddings, funerals, etc.)	
11 Baptism fees	0.00	0.00	0.00	-22.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-22.75		
	42.50	33.00	819.34	781.44	1088.29	71.00	884.72	202.85	104.66	98.50	0.00	0.00	3681.30		
Resources expended															
19 Parish share	445.00	0.00	0.00	0.00	6000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6000.00	19. Parish share	
21 Expenses (of clergy,etc)	56.51	0.00	139.96	257.18	46.36	39.16	0.00	129.07	74.89	56.82	0.00	0.00	799.95	21. Clergy expenses	
23 Gardening costs	0.00	0.00	520.00	0.00	517.00	0.00	0.00	0.00	968.00	0.00	0.00	0.00	2005.00		
23 Cleaning	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	1500.00		
23 Organ tuning	0.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	0.00	230.00	0.00	0.00	455.00		
23 Bank interest and charges paid	5.00	7.66	7.00	5.40	7.00	11.04	7.00	5.40	5.16	3.92	0.00	1.20	65.78		
23 Insurance	3284.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3284.89		
23 Repairs and Renewals	2775.00	0.00	48.00	326.00	0.00	376.80	240.05	0.00	0.00	0.00	0.00	0.00	3765.85	23. Chrch running expenses (including governance)	
24 Water	18.35	92.41	0.00	16.21	0.00	107.61	19.01	0.00	0.00	19.20	0.00	0.00	272.79		
24 Electricity	88.20	67.43	61.89	60.53	56.03	56.70	54.76	55.93	54.90	61.66	69.97	66.51	754.51		
24 Gas	371.33	495.57	295.86	216.11	166.83	107.61	72.43	74.76	78.56	140.21	40.18	37.59	2097.04	24. Church utility bills	
	7169.28	788.07	1197.71	1006.43	7143.22	823.92	518.25	390.16	1306.51	636.81	235.15	230.30	21000.81		
Gross Profit/(Loss)	-7126.78	-755.07	-378.37	-224.99	-6054.93	-752.92	366.47	-187.31	-1201.85	-538.31	-235.15	-230.30	-17319.51		
Major capital expenditure															
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Net Profit/(Loss)	-7126.78	-755.07	-378.37	-224.99	-6054.93	-752.92	366.47	-187.31	-1201.85	-538.31	-235.15	-230.30	-17319.51		

445 is actually part of fees (11) from 2024 - added back to TOTAL for Parish Share, and deducted from TOTAL for Funeral fees

Bank Accounts and Investments

Company	Type of Account	Account Nos	Name	Restricted?	31-Dec-25
Investments - Burton Agnes, St Martin PCC. Client ID: 41730					
CCLA	The Church of England Deposit Fund	CB3037807-001(this and all other CCLA accounts may have the suffix '-001') (was 643136001D)	Burton Agnes, St Martin PCC	Unrestricted	£ 1,837
CCLA	The Church of England Deposit Fund	CB3037810-001 (was 643136002D)	W H Wood Churchyard & Cemetary	Restricted	£ 4,032
CCLA	The Church of England Deposit Fund	CB3037811-001 (was 643136003D)	Sunday School	Restricted	£ 1,052
CCLA	The Church of England Deposit Fund	CB3037812-001 (was 643136004D)	Sound System	Restricted	£ 154
CCLA	The Church of England Investment Fund Acc	CB3037808-001 (was 643136001J)	Burton Agnes, St Martin PCC	Unrestricted	£ 137,589
CCLA	The Church of England Property Fund Inc	CB3037809-001 (was 643136001P)	Burton Agnes, St Martin PCC	Unrestricted	£ 2,333
Sub total					£ 146,997
Bank Accounts - Burton Agnes Parish - all sort code 40 19 26 (Authorised signatories: Mr Simon Charles Cunliffe-Lister, Mrs Christine Mary Garlan					
1 HSBC	Business Current Account	50200220	Burton Agnes Parochial Church Council	Unrestricted	£ 3,377
2 HSBC	Business Money Manager	71117106	Burton Agnes Parochial Church Council Fabric Fund	Restricted	£0
Sub total					£ 3,377
TOTAL					£ 150,374
Bank Accounts - Beacon Benefice - sort code 40 19 26					
3 HSBC	Business Money Manager	01262386	Burton Agnes Parochial Church Council Beacon Trail Account	Joint Benefice Funds	£ 1
TOTAL FUNDS					(Burton Agnes Share) £ 1
Unrestricted Total					£ 145,137
Restricted Total					£ 5,238
Total					£ 150,375
Cash Unrestricted					£ 3,378
Investments Unrestricted					£ 141,759
Cash Restricted					£ -
Investments Restricted					£ 5,238
TOTAL UNRESTRICTED					£ 145,137
TOTAL RESTRICTED					£ 5,238
TOTAL					£ 150,375